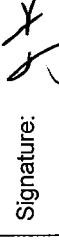


Initial Equalities Screening Record Form

Date of Screening:	Directorate: Children, Young People & Learning	Section: School Admissions
1. Activity to be assessed	Education Transport Policy	
2. What is the activity?	<input checked="" type="checkbox"/> Policy/strategy <input type="checkbox"/> Function/procedure <input type="checkbox"/> Project <input type="checkbox"/> Review <input type="checkbox"/> Service <input type="checkbox"/> Organisational change	
3. Is it a new or existing activity?	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	
4. Officer responsible for the screening	Lesley Adams	
5. Who are the members of the screening team?	Lesley Adams and Thelma Padwick	
6. What is the purpose of the activity?	Define the policy for Bracknell Forest residents regarding education transport	
7. Who is the activity designed to benefit/target?	Parents/Carers	
Protected Characteristics	Please tick yes or no	Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.
8. Disability Equality	N	What evidence do you have to support this? E.g equality monitoring data, consultation results, customer satisfaction information etc Please add a narrative to justify your claims around impacts and describe the analysis and interpretation of evidence to support your conclusion as this will inform members decision making, include consultation results/satisfaction information/equality monitoring data
9. Racial equality	N	
10. Gender equality	N	
11. Sexual orientation equality	N	
12. Gender re-assignment	N	

13. Age equality	Y		The requirement for education transport is for those children who are statutory school age. A post 16 policy exists for those who are no longer school age.
14. Religion and belief equality	Y	Statute allows for parents to apply for a school on denominational grounds.	
15. Pregnancy and maternity equality	N		
16. Marriage and civil partnership equality	N		
17. Please give details of any other potential impacts on any other group (e.g. those on lower incomes/carers/ex-offenders) and on promoting good community relations.		Statutory duty to take account of families on low income in relation to charging.	
18. If an adverse/negative impact has been identified can it be justified on grounds of promoting equality of opportunity for one group or for any other reason?			
19. If there is any difference in the impact of the activity when considered for each of the equality groups listed in 8 – 14 above; how significant is the difference in terms of its nature and the number of people likely to be affected?		The policy applies to all children attending mainstream school of statutory school age. It does not include those with statements of Special Education Need who require transport as this is dealt with in a separate policy.	
20. Could the impact constitute unlawful discrimination in relation to any of the Equality Duties?	N		
21. What further information or data is required to better understand the impact? Where and how can that information be obtained?		Each year the Policy is re-drafted in consultation with the Education Transport Co-ordinator. The following people and/or groups are then consulted: Home to School Working Group Special Educational Needs Team Travel Plan Co-ordinator 14-19 Co-ordinator All transport providers All children of 6 th form age and their parents	

22. On the basis of sections 7 – 17 above is a full impact assessment required?	N	Please explain your decision. If you are not proceeding to a full equality impact assessment make sure you have the evidence to justify this decision should you be challenged. The policy is consulted on each year.		
23. If a full impact assessment is not required; what actions will you take to reduce or remove any potential differential/adverse impact, to further promote equality of opportunity through this activity or to obtain further information or data? Please complete the action plan in full, adding more rows as needed.				
Action	Timescale	Person Responsible	Milestone/Success Criteria	
Annual consultation on the policy	Annually	Lesley Adams	Responses to the consultation	
24. Which service, business or work plan will these actions be included in?				
25. Please list the current actions undertaken to advance equality or examples of good practice identified as part of the screening?				
Annual consultation.				
26. Chief Officers signature.				Date: January 2014

When complete please send to abby.thomas@bracknell-forest.gov.uk for publication on the Council's website.